

# JAMES JONES

123 Darren Drive ▪ Anywhere, NY 12345

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Dynamic, progressive thinker with a Master's Degree in Health Education K-12 and Advanced Certification in Building and District Leadership, dedicated to the commitment of time and diligence to deliver superior results with excellence. A leading and collaborative fund raiser, established builder of strong relationships, and encouraging, inspiring mentor. Successfully completed several internships and acquired knowledge of overseeing of physical education and athletics for the district plus preparation and presentation of the athletic program budgets. Offer skills in organization and scheduling of athletic events in addition to coordination of the district-wide field days, along with equitable classification of young athletes. **Core competencies include:**

- ✓ Physical Education
- ✓ Coaching/Mentoring
- ✓ Athletic Education/Classification
- ✓ Codes of Conduct

- ✓ School Building/Budgeting Leadership
- ✓ Event Coordination/Scheduling & Transportation
- ✓ Athletic Program Allowances

- ✓ Project Facilitator/Coordinator
- ✓ Self Esteem Development
- ✓ Conflict Resolutions
- ✓ Fund Raising

## PROFESSIONAL EXPERIENCE

**Champion Central School District – Anywhere, New York**

**Physical Education Teacher**

**12/2001 - Present**

*Certified to instruct physical education to grades K-12 with current assignment dedicated to grades K-5.*

- Embody, advocate and incorporate the mission, vision and strategic direction of the school with diligent alignment to the district curriculum to meet and exceed academic standards.
- Proactively create, manage and sustain a positive and structured learning culture of high academic and behavioral expectations.
- Effectively plan and execute physical education lessons intended to encourage development of a long-term interest in the subject with hopes that it may contribute to an everlasting healthy self-image.

### Coaching History

- 9<sup>th</sup> Grade Girls JV Volleyball 2002 ▪ Girls JV Softball 2006 ▪ Junior HS Girls Softball 2002 – 2006
- Exceptional High School ▪ JV Volleyball 2000-2001

### Key Accomplishments

- ★ *Collaboratively contributed to the creation of the "Performance Summative Evaluation Rubric in Coaching" during internship with Athletic Director.*
- ★ *Facilitated in ABC Elementary School's attainment of Middle States Accreditation, as well as the development of the Physical Education curriculum and report card.*

## LEARNING CREDENTIALS

**Advanced Certificate ▪ School District Leadership (SDL) – 2009 ▪ Hofstra University – Hempstead, NY**

**Advanced Certificate ▪ School Budgeting Leadership (SBL) – 2009 ▪ C.W. Post – Brookville, NY**

**Master's Degree ▪ Health Education – 2005 ▪ Adelphi University – Garden City, NY**

**Bachelor of Arts ▪ Physical Education – 2001 ▪ Cortland State University of New York – Cortland, NY**

## LEADERSHIP ▪ COMMITTEES ▪ MEMBERSHIPS

### Coordinator

Jump Rope for ABC Elementary Schools ▪ Hoops for Heart  
ABC School Spirit Night ▪ Hoops for the Hungry ▪ Cirque Du Jour ▪ National Circus Project  
Field Day ▪ ABC Youth Summer Sports Camp ▪ Multi-Cultural Literacy Day

### Representative

Site-Based Management ▪ Character Education ▪ Anti-Bullying ▪ Bi-Centennial Law Day ▪ Earth Hour

### Membership

American Alliance for Health, Physical Education, Recreation and Dance  
National Association for Sport & Physical Education ▪ APHERD – Suffolk Zone

**\$50,000+ was raised for The American Heart Association**

Résumé prepared by Mary DeLuca  
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